

**CITY OF BLOOMINGTON
PARKS AND RECREATION**

JOB OPPORTUNITY

TPT - Natural Resources Education Specialist

DUTIES:

Provides environmental educational programs to public. Trains volunteers in trail maintenance, water quality monitoring techniques, and invasive plant management. Documents and reports conditions of natural areas on a regular basis. Communicates park management goals to community and volunteers.

- Provides indoor and outdoor education for park visitors, K-12 classes and other groups.
- Monitors, and submits regular reports on status of, water quality, flora, fauna and other indicators of park health.
- Acts as field supervisor for volunteer-driven programs and collaborates with Special Services Coordinator to track activities.
- Supports other BPR divisions in protecting and maintaining natural park areas.

SKILLS AND KNOWLEDGE:

Knowledge of local biodiversity and issues affecting habitat quality. Familiarity with local stream, lake, forest, and karst ecology. Knowledge of water quality monitoring, trail construction and maintenance techniques.

- Education Specialist must have the ability to effectively communicate with Bloomington residents and visitors of all ages, from a wide variety of backgrounds.
- Must be self-motivated, and have the ability to interact and work well with the public and other employees.
- Must be reliable, punctual, have the ability to follow oral and written direction, and be capable of performing physically demanding work.
- Valid Indiana driver's license and CPR/First Aid certification.

RESPONSIBILITY:

Employee is responsible for providing educational opportunities to the community. Directly responsible for the supervision of volunteer crews, the training of volunteers, and ensuring their safety. Reviews volunteer observation reports and effectively communicates with staff and volunteers.

PHYSICAL EFFORT:

Must be in good physical condition. Moderate to strenuous physical effort is exerted by the employee in the field and on trails. Ability to hike and work in moderately difficult terrain for extended periods. Employee must be physically capable of lifting weights in excess of 50 pounds.

WORKING CONDITIONS:

Employee performs duties in and out of doors, in varying weather conditions, and is periodically exposed to hazards in relatively remote work sites. Safety precautions used at all times to avoid injury.

HOURS:

20-30 hours per week. Hours vary with season and program offerings. Some weekends required. Employees under age eighteen are subject to restrictions on both hours and prohibited occupations.

SALARY:

\$10.75 - \$11.50 per hour. Hourly wage based on knowledge, skills, and applicable experience.

APPLICANTS APPLYING FOR THIS POSITION MAY BE SUBJECT TO A CRIMINAL HISTORY CHECK. DIRECT DEPOSIT IS A REQUIRED CONDITION OF EMPLOYMENT.

Anyone wishing to apply for this position may do so at the Bloomington Parks and Recreation Office, 401 North Morton, Suite 250 in the Showers Building. IU students must apply at the Student Employment Office, 625 North Jordan Avenue. Applications will be accepted through October 24, 2014.

AN EQUAL OPPORTUNITY EMPLOYER
La Igualdad De Oportunidades De Empleo Es La Ley.

The City of Bloomington does not discriminate on the basis of race, color, ancestry, marital status, national origin, religion, age, sexual orientation and disability status in employment or the provision of services.

The City of Bloomington validates authorization to work using e Verify. The City will provide the Social Security Administration and, if necessary, the Department of Homeland Security, with the information from each new employee's I-9 form to confirm work authorization.